



**Minutes of Martley Parish Council meeting held
Monday 2nd October 2023 at the Memorial Hall at 7:30pm**

Present: Councillors P Weddell-Hall (Chairman), G. Wroe (V-Chairman), M Rushgrove, S. Watt, C. Lewis, R. Bray and M. Hardwell.

Also present: County Councillor Scott Richardson Brown and four members of the public.

Democratic time: The following matters were raised –

There was a suggestion that a high fence be erected on the recreation field, behind the Sandyfields development, to stop balls going over towards the houses. An access gate will also be needed.

A recent football match had to be relocated to another ground due to mole hills on the recreation field. The turf now also needs levelling. The Clerk is progressing works asap.

Planning application M/23/01165/FUL – concerns to be raised later in the meeting.

Item	Minute Recorded	Action By
84.23	Apologies accepted from: Councillor M. Gardner, District Cllr B. Jones-Williams.	
85.23	Declarations of interest: Cllr R. Bray – any matters regarding then Sandyfields development.	
86.23	Approval of minutes 4th September 2023: Proposed Cllr Hardwell, seconded Cllr Wroe. All agreed.	
87.23	Matters arising: 74.23 – Cllr Hardwell and the Path-or-Nones payments – please can the Clerk check if these have been paid? 83.23 – The hedge is now cut at the recreation field but the hedge at The Hopyard, and the ditch, remain outstanding via Worcs CC.	Clerk to check payments made. Hedge and ditch to be monitored.
88.23	County & District Councillor Reports: Reports as circulated.	
89.23	Strategic Planning Matters: The NDP remains with MHDC to add Knightwick & Doddenham PC.	

	<p>The SWDPR has been submitted to the Sec. of State for independent examination. Adoption late 2024? Martley Planning Team meetings are to be arranged with the group and S. Cumella.</p>	<p>Clerk to liaise re meeting dates.</p>
90.23	<p>Planning Matters: M/23/01165/FUL – Land at Martley Os 7558 5996; erection of one and half storey detached dwelling, vehicular driveway, parking & turning area, including re-profiling of ground levels and erection of retaining walls.</p> <p>Sandyfields development – Responses received via the Village were passed to Cllr Weddell-Hall to be collated for the developer.</p> <p>Pending applications – it was agreed that these are to be listed on all future agendas for monitoring purposes.</p>	<p>M/23/01165/Ful objection agreed – Land is an old ancient orchard / green space / conservation area. The house seems at odds with adjacent properties. Land may also be ‘ridge & furrow’ medieval and standing on solid rock, but this needs professional confirmation. Concerns raised regarding vehicle access during the build / earthworks. It was noted that WCC Highways have raised objections. Narrow access lane to the site. No current vehicle access to the field from the lane, and the lane is used by children walking to school.</p>
91.23	<p>Financial & Governance Matters: 88.23.01 Payments schedule as circulated plus additional payments brought to the meeting – proposed Cllr Watt, seconded Cllr Rushgrove. All agreed. 88.23.02 External funding – Cllr Watt confirmed that there are no current applications pending. 88.23.03 Cllr Hardwell updated the meeting regarding the funding meeting held with MHDC re the Path-or-Nones and things now look positive. 88.23.04 S106 funding proposals – an updated sheet has been sent to MHDC – total projects now £449k. Playpark estimates have been obtained for future expansion. Consultation will be required in the future. Cllr Weddell-Hall also reported about footpaths from the new development on to the recreation field which will also be done via s106 funds and are already approved. 88.23.05 VAS purchase – Cllr Richardson Brown has confirmed £1k funding towards the new machine.</p>	<p>Clerk to pay accounts as approved.</p> <p>Clerk - VAS order with Westcotec.</p>
92.23	<p>Martley Recreation Field: 92.23.01 Cllr Watt reported that planning has now been approved for the proposed pavilion. Next stage is to arrange a working group meeting asap. Main objective to agree Heads of Terms for the lease between the PC and Cricket Club going forward. The Cricket Club will also look for project funding. Criteria for grants will require the Cricket Club to extend the recreation field tenure with the PC, for a minimum of 10</p>	<p>Clerk to liaise with Cllr Watt re new 30-year tenancy agreement for the Cricket Club.</p>

	<p>years. It was proposed by Cllr Bray, seconded Cllr Wroe to extend the Cricket Club tenure to 30 years to satisfy all grants criteria. All agreed. Clerk and Cllr Watt to arrange asap.</p> <p>92.23.02 Cllr Watt also reported on funding available via the FA and options open to Martley FC.</p> <p>92.23.03 Bin cleaning – Cllr Watt has met with D. Lewis but a contractor will be required.</p> <p>92.23.04 Pavilion heaters / fans / associated works – quote received of £575.00 + vat. Quote approved and G. Griffiths asked to progress the work. Proposed Cllr Hardwell, seconded Cllr Wroe. All agreed.</p> <p>92.23.05 Rec field line marking – it was confirmed that R. Wilks undertakes this work and has proper certification to do so.</p>	<p>Cllr Watt to progress bin cleaning options.</p> <p>G. Griffiths to arrange pavilion heaters and fans as agreed.</p>
93.23	<p>Martley Burial Ground: Work quoted for the gazebo repairs - £848.00. proposed Cllr Wroe, seconded Cllr Rushgrove, all agreed. Cllr Bray will top the grass remaining to allow it to reseed for next year and was thanked for doing so.</p>	<p>Clerk to arrange works asap.</p>
94.23	<p>Village Improvement Plan: Action plan as circulated and reported by Cllr Hardwell. R. Wilks works continuing as agreed including new benches. Hollins Lane work has started. Defib kiosk signs now received. Lengthsman work ongoing. Path from the weighbridge towards the school needs the weeds clearing.</p>	<p>Cllr Hardwell to liaise with R. Wilks re ongoing / required works.</p>
95.23	<p>Highways Matters: 95.23.01 Road Safety Matters – no further report. 95.23.02 Footpath Safety Group – Cllr Watt had circulated a report and tasks identified. Estimated costs to be approved. It was noted that liaison will be required with the Millenium Green Trust re their piece of land. It was proposed by Cllr Watt, seconded Cllr Lewis to agree £10,900 as total project costs. All agreed. Transfer Deed signed at this meeting by Cllrs Weddell-Hall and Wroe for the Solicitors to progress. 95.23.03 Road closures as notified.</p>	<p>Clerk to return signed Transfer Deed.</p>
96.23	<p>Parish Matters: 96.23.01 Defib and CPR training – Clerk progressing with St John Ambulance re dates and costs. Free sessions still being sought.</p>	<p>Clerk to progress defib/CPR training.</p>
97.23	<p>Correspondence: It was noted that the memorial bench will now be sited in the churchyard. No further action required.</p>	
98.23	<p>Councillor reports & Items for future Agendas: Cllr Weddell-Hall attended an Area CALC meeting recently which included a Police Liaison Officer report.</p>	

99.23	<p>Clerk resignation / recruitment: The resignation of the Clerk was accepted, with one month's notice. Last date of employment will be 3rd November 2023. A locum will be sought, and the Staffing Committee will commence recruitment asap.</p>	Staffing Committee to start the Clerk recruitment process asap.
	<p>There being no further business the meeting closed at 8:55pm</p>	