

To Members of Martley Parish Council

You are invited to the ANNUAL meeting of Martley Parish Council on Monday 15thth May 2023 at 7.30pm at Martley Memorial Hall.

1. Election of PC Chairman and signing of Declaration of Office
2. Election of PC Vice Chairman
3. Apologies: To consider apologies and to approve reasons for absence.
4. Declarations of Interest
 - a) Councillors are reminded of the need to update their Register of Interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda.
 - c) To declare any Other Disclosable Interests in items on the agenda.
 - d) Requests for the Council to grant a Dispensation (S33 of the Localism Act 2011)

Democratic Period/Public Time

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration. Members of the public may not take part in the Parish Council meeting.

5. Documentation Review:
 - a) To note and consider reviewing Standing Orders
 - b) To note and consider reviewing Financial Regulations
 - c) To note the Code of Conduct
 - d) To note the Complaints Procedure
 - e) To note the Grants Procedure
6. Election of Working Groups & Representatives: To consider and appoint members to the following:
 - a) Finance Working Group
 - b) Clerks Support Group
 - c) Capital Projects Working Group
 - d) Sport Martley
 - e) Old Grammar School Foundation
 - f) Worcs CALC Representatives (x2)
 - g) Planning Team Representatives
7. To approve the minutes of the ordinary meeting held on Monday 3rd April 2023 and discuss any matters arising that are not itemised on this agenda.
8. County and District Councillors Reports (*these will be uploaded to the website after the meeting*)
 - County Councillor Scott Richardson Brown
 - District Councillor Barbara Jones-Williams

9. Financial & Governance Matters
 - To approve payments and note any receipts. (Schedule to be circulated)
 - External funding applications / updates – Cllr Watt
 - New VAS options / funding – Clerk
 - Library utility bills – Finance Working Group
10. Martley Recreation Field – Cllr Wroe
 - Capital Project Working Group update – Cllrs S. Watt.
 - Martley Sports Pavilion planning application – update – Clerk / Cllr Watt
11. Martley Burial Ground – Clerk
 - CCTV – Cllrs Bray and Watt
 - Damage / maintenance - Clerk
12. Village Improvement Plan – Cllr Hardwell
 - Working Group update
 - Parish Lengthsman Scheme tasks
13. Strategic Planning Matters – Cllr Cumella
 - Neighbourhood Development Plan Review
 - SWDP Review updates
14. Planning Matters:
 - a) Applications to be considered –
 - M/23/00413/FUL – Land at Os 7638 5800, Willow Rd, Martley – proposed Manege.
 - M/23/00411/FUL – New house Farm, Hope House Lane, Martley WR6 6QF – proposed replacement toilet block.
 - M/23/00476/AGR – The Tegs, Pudford Lane, Martley WR6 6QL – prior notification for construction of agricultural building.
 - b) Notifications and correspondence received – as circulated.
 - c) Martley Planning Team update – Cllr Cumella
15. Highway Matters:
 - a) Road Safety Strategy updates – Cllr Weddell-Hall
 - b) Community Speed Watch update – Cllr Lewis
 - c) New footway along Church Lane – Cllr Bray / Cllr Cumella
 - d) Damaged white gate at Berrow Green Rd - Clerk
 - e) Road closure notices (as circulated)
16. Parish Matters:
 - a) Website options – Cllr Cumella / Cllr Watt
 - b) Defib and CPR community training – Cllr Gardner
 - c) Coronation event review – Cllr Gardner
 - d) Xmas lights – Cllr Watt
18. Correspondence for consideration if not itemised above (as circulated)
19. Councillor reports and items for future agendas:

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

Meeting Close.

Michelle Alexander

Michelle Alexander
Clerk to Martley Parish Council